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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Management Staff 25X1A9a **DATE:** 26 December 1957
ATTN: Mrs. [REDACTED]
FROM : Chief, Administration and Training Staff,
Office of Security
SUBJECT: Office of Security - Table of Organization

1. Relative to our memorandum dated 31 October 1957, a recent agreement between the Office of Training and our Office results in a change in the original approach to the counteraudio training responsibility of Agency personnel.

2. It is agreed that a slot will be transferred from OS to OTR to be occupied by a candidate from OS who will be the principal training officer in charge of the counteraudio training. The incumbent will be a part of the OTR Audio Training Staff, and will be concerned with the counteraudio training as well as assist in other related training. The incumbent of this slot will retain the OS Career Designation as will his replacement.

3. It is also understood that OS is responsible for the Counteraudio Program worldwide, and consequently interested in candidates taking the course as well as the content thereof. Although the over-all training responsibility of Agency personnel taking the Audio or Counteraudio Course will rest with OTR, OS will provide the chief instructor of the Counteraudio Course and render the services of additional personnel in getting the program on the road. The Chief of the Training Branch, A&TR, will work closely with OTR and our representative there regarding content and duties of the Counteraudio Course, candidates recommended, and the evaluation thereof. The Technical Branch, responsible for the Counteraudio Program, will supply advice to the OS Training Officer since new equipment and the results and problems of the program will have an effect on the course and its contents.

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